

**PTO Meeting Minutes
Carolyn Lewis Elementary
Tuesday, September 11, 2018 at 5:00 p.m.**

Meeting started at 5:01 p.m.

Mr. Stacy DeFoor, the Carolyn Lewis Elementary School Principal, welcomed everyone. Mr. DeFoor reminded everyone that the private, lunch dining room is open, and everyone is welcome to come eat lunch with their student.

President Shakira Warren also welcomed everyone and thanked them for attending the meeting.

Treasurer Amy Wood presented the budget for the 2018-2019 school year and reviewed the budget expenditures and income for this year so far. The 2018-2019 budget was approved.

P.T.O. officers for 2018-2019 were introduced.

President..... Shakira Warren

Vice -President Ashley Lyon

Treasurer..... Amy Wood

Communications Secretary..... Mandy Furgerson

Recording Secretary..... Allison Albritton

Future PTO Meetings: President Shakira Warren

PTO meetings will be held on the second Tuesday of every month at 5:00 p.m. The upcoming meetings will be held on October 9th and November 6th.

Committees: President Shakira Warren

P.T.O. has four PTO committees: Hospitality, School Functions/Special Events, Fundraising, and Yearbook. Everyone is encouraged to volunteer to participate in events throughout the school year. Anyone interested in signing up for a committee, please email the PTO at carolynlewispto@gmail.com. Sign-ups for committees and volunteer opportunities were available after the meeting for interested volunteers.

T-shirt order update: President Shakira Warren

290 shirts were ordered. They should arrive and be passed out prior to the Fair Parade on Tuesday, September 18, 2018. Extra shirts will be available to purchase for \$10.

Fundraiser: President Shakira Warren

The fundraiser kickoff was August 31, 2018. The fundraiser will run through September 17, 2018. The PTO is selling Otis Spunkmeyer cookie dough in addition to other yummy options. Students will receive a lanyard and monster key chain for the first five items sold. They will receive an additional monster for every five items after that. The last day for monsters to be handed out will be Monday, September 17th. The top seller in each grade will get to throw a pie in the face of a staff member they select. The proceeds from this year's fundraiser will be used

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to purchase an awning for the playground. The fundraiser items will arrive for pick up on October 17th.

Fair Parade: President Shakira Warren/Principal Stacy DeFoor

The parade will be held on Tuesday, September 18, 2018. Carolyn Lewis will not have a float this year; however, any students who would like to walk or ride on a trailer during the parade are invited to wear their CLES shirt and arrive by the Faulkner County Assessor's office (on Faulkner Street) by 4:30 p.m. Students must be promptly picked up after the parade. Mr. DeFoor noted that if any parents have a truck and trailer and would be willing to drive/pull in the parade, please contact the PTO.

School Store: President Shakira Warren

School store will be held on the last Friday of the month from 7:30-8:00 a.m. Alternative dates will be announced during Thanksgiving/Christmas holidays. All items will range from \$0.25 to \$2.00. The first school store will be held on September 28th. Volunteers will be needed to work the school store. A sign up was available after the meeting for interested volunteers.

Box Tops: Treasurer Amy Wood

Carolyn Lewis earned \$1,019.50 last year through box tops submissions. Box tops are an easy way to raise money for Carolyn Lewis. Clip box tops out and send them into your child's teacher. Each box top must have a valid expiration date and a store code to be accepted. Bonus box top tickets and bonus coupons can also be turned in. PTO will have a competition running through October 12th. There will be prizes for the class collecting the most box tops in each grade. Parents can register at BTFE.com to receive coupons and earn bonus box tops. If you would like to help, sign up for the fundraising committee.

Watch Dog Dads: Principal Stacy DeFoor

The kick-off event for the Watch Dog Dads will be on Tuesday, October 23, 2018, at 6:00 p.m. All male figures are encouraged to attend with your student and have a fun time. Hot dogs, chips, and drinks will be provided.

Next Meeting will be Tuesday, October 9th, at 5:00 p.m.

Meeting adjourned at 5:30 p.m.

Total meeting minutes was 29.

There were 26 people in attendance.

Submitted by Allison Albritton, recording secretary